Assessment Extension Request Guide

1. Log into VLE

4. Select the modu le(s) you want to apply for an extension.

5. Evidence is required to support your request. To upload your documents, simply click on ¶& K R R V H and upload your chosen documents.

7. Before submitting the application, please ensure that you have read and understood the extension FAQS. Once you have completed this, you will have to confirm you have read and agreed the FAQs, then click Submit.

Once you submit your application, the outcome of your extension request will be e-mailed to your student e-mail within 3 - 5 working days.

If you need any further information, please contact the Director of Studies Office
Email: DOS@london.aru.ac.uk